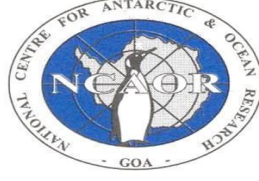


राष्ट्रीय अंटार्कटिक एवं  
समुद्री अनुसंधान केन्द्र  
पृथ्वी विज्ञान मंत्रालय  
भारत सरकार)  
हेड लैण्ड सडा, वास्को डा गामा  
गोवा- ४०३ ८०४ भारत



**NATIONAL CENTRE FOR  
ANTARCTIC & OCEAN RESEARCH**

Ministry of Earth Sciences  
Government of India)  
Headland Sada, Vasco da Gama  
Goa - 403 804 - INDIA

**Tel/Fax No.: 0091 0832 2525573  
Email: procurement@ncaor.gov.in**

(प्रापण विभाग)

**LIMITED TENDER**

M/S.

Ref. No.:

**LAB-3000/LAB-  
3003/LAB(CRYO)-  
3013/LAB-  
2977/PR-  
1469/LAB(CRYO)-  
3017**

Date:

**27.03.2018**

Due Date:

**24.04.2018**

**Dear Sirs,**

You are requested to send your offer in your official letter head (to be quoted in the price bid format as at Annexure-I) on F.O.R NCAOR, Vasco-Da-Gama basis for the following items as per the terms and conditions mentioned in Annexure-II.

SR. NO.	ITEM DESCRIPTION	QUANTITY
	<b>Model as offered with the Technical Specifications as below</b>	
1.	<b>Desktop Computer</b> Processor Make: Intel Hard Disk: 2000 GB Power Supply: 240 Watt Cabinet: Tower USB Port 2.0: 4 Nos Type of RAM: DDR 4 Processor: Intel Core i7-7700 (3.6 GHz, 8 MB Cache, 4 Cores) Chipset: Intel Q270 Graphics Type: Integrated Graphics: 4 GB Operating System (Pre Loaded): Windows 10 Professional RAM Size: 32 GB RAM Expandability: 64 GB Serial Port: Available Monitor Resolution: 1920x1080 PIXELS Mouse: Optical Keyboard: Standard Speakers: Yes Energy Star for the Given Model: BEE Standard/Energy Star/BIS Warranty: 3 Years Monitor Size: 21.5 Inches Processor Generation: 7th	1
2.	<b>Desktop Computer</b>	2

	<p><b>a)</b> Processor: Intel Core 7<sup>th</sup> Generation Intel (R) i7-7700 processor (3.60 GHz, 8MB Cache)  Operating System : Windows 10 Professional (64 bits)  Monitor: LED 19.5" (±10%) with resolution 1366×768 (±10%)  RAM: Minimum 8GB (expandable to 64 GB) DDR4, 2400  Hard Drive: minimum 1TB  Video Card: Intel HD Integrated Graphics  Optical Drive: DVDRW Optical Drive  Ports &amp; Slots: Universal Audio Jack USB 2. (4 Nos), USB 3 (6 Nos),HDMI  Speakers: Stereo Speakers  Wireless: 802.11 bgn + Bluetooth 4.0, 2.4 GHz, 1×1 (may be provided if available in standard fitting otherwise not essential)  Network Connectivity: 10/100/1000 on board  Mouse: wireless optical mouse  Keyboard: Wireless Keyboard  Regulatory: BIS/Energy Star/ applicable on Indian Context/BEE Standards  Warranty: minimum one year/standard</p> <p><b>b)</b> Security Software: McAfee/Kaspekey/AVG Total Security <b>(Optional)</b> 2 user key.</p>	1
3.	<p><b>Laptop</b>  Processor: 7th generation Intel Core i7-7500U (up to 3.5 GHz, 4 MB Cache, 2 Cores)  Graphics: Intel HD graphics 620  Operating System: Windows 10 Professional  Type of Hard Disk Drive: SSD  Hard Disk Drive Size: 512 GB  Type of RAM: DDR4  RAM Size: 16 GB, expandable to 32 GB  Wireless: Intel 8265 AC + BT2 × 2  Blue tooth: version 4.1  Display Size: 14 inch FHD, antiglare  Display type: non touch  Camera: 720 p  Ports: 3 × USB 3.0, 1 × RJ45 Gigabit LAN, 1 × media card reader, 1 × micro SIM  VGA port and HDMI port should be available  Thunderbolt port: 1  Battery (Li-ion/Li-polymer): Built in  Battery backup ≥ 6 hrs  Weight &lt; 2kg  Warranty: 3 years onsite  Carry case should be included</p>	1
4.	<p><b>Multifunction Color Laserjet Printer (Print, Scan, Copy, Fax)</b></p> <ol style="list-style-type: none"> <li>1. Type: Multi-function Colour Laserjet with print, scan, copy and fax</li> <li>2. Print, Scan, Copy &amp; Fax capability : Required</li> <li>3. Print Speed (A4)- Mono: 27 ppm</li> <li>4. Print Speed (A4)- Colour: 20 ppm</li> <li>5. Input Paper Tray Capacity: 250 sheets or more</li> <li>6. Features: Able to save to USB flash drive &amp; scan to e-mail</li> <li>7. Memory: 256 MB</li> <li>8. Automatic dual side/Duplex printing: Yes</li> <li>9. Display features: Touch screen</li> <li>10. Connectivity: Ethernet, Wi-Fi, USB</li> <li>11. Printing Resolution: 600 x 600 dpi or more</li> <li>12. Operating system support: Mac OS X and Windows</li> </ol>	2



**Your offer should contain the following information:**

1. Terms of Price: To be quoted as per price bid format at Annexure -I.
2. Validity period of quotation: 90 days from due date.
3. Expected Delivery within 30 days from the date of purchase order, please indicate delivery date.
4. Mode of Dispatch: Door delivery to NCAOR, Vasco-Da-Gama, Goa.
5. 'C' / 'D' form is not available; Copy of Registration certificate for GST and PAN card to be provided.
6. Specify Brand/Make Model of the quoted item (Catalogue, brochures & leaflets etc. of the quoted item to be enclosed)

**Yours faithfully**

**Sd/-**

**Joint Manager (Procurement & Stores)  
For and on behalf of Director, NCAOR**

ANNEXURE IPRICE BID FORMAT

- To be quoted in the following format only on F.O.R, NCAOR, Vasco Da Gama, Goa Basis.

Sr. No.	Item Description & Specifications	Specify make and model	Qty	Unit rate Quoted in INR (after offering maximum discount)	Total (Col.1x Col.2)	GST Amount & % applied	Total Quoted Amount in INR (should not be more than MRP) (Col.3 + Col.4)
			(Col. 1)	(Col.2)	(Col.3)	(Col.4)	(Col.5)
	<b>Model as offered with the Technical Specifications as below</b>						
1.	<b>Desktop Computer</b> Processor Make: Intel Hard Disk: 2000 GB Power Supply: 240 Watt Cabinet: Tower USB Port 2.0: 4 Nos Type of RAM: DDR 4 Processor: Intel Core i7-7700 (3.6 GHz, 8 MB Cache, 4 Cores) Chipset: Intel Q270 Graphics Type: Integrated Graphics: 4 GB Operating System (Pre Loaded): Windows 10 Professional RAM Size: 32 GB RAM Expandability: 64 GB Serial Port: Available Monitor Resolution: 1920x1080 PIXELS Mouse: Optical Keyboard: Standard Speakers: Yes Energy Star for the Given Model: BEE Standard/Energy Star/BIS Warranty: 3 Years Monitor Size: 21.5 Inches Processor Generation: 7th		1				
2.	<b>Desktop Computer</b> a) Processor: Intel Core 7 <sup>th</sup> Generation Intel (R) i7-7700 processor (3.60 GHz, 8MB Cache) Operating System : Windows 10		2				

	<p>Professional (64 bits) Monitor: LED 19.5" (±10%) with resolution 1366×768 (±10%) RAM: Minimum 8GB (expandable to 64 GB) DDR4, 2400 Hard Drive: minimum 1TB Video Card: Intel HD Integrated Graphics Optical Drive: DVDRW Optical Drive Ports &amp; Slots: Universal Audio Jack USB 2. (4 Nos), USB 3 (6Nos),HDMI Speakers: Stereo Speakers Wireless: 802.11 bgn + Bluetooth 4.0, 2.4 GHz, 1×1(may be provided if available in standard fitting otherwise not essential) Network Connectivity: 10/100/1000 on board Mouse: wireless optical mouse Keyboard: Wireless Keyboard Regulatory: BIS/Energy Star/ applicable on Indian Context/BEE Standards Warranty: minimum one year/standard</p> <p>b) Security Software: McAfee/Kaspekey/AVG Total Security <b>(Optional)</b> 2 user key.</p>		1				
3.	<p><b>Laptop</b> Processor: 7th generation Intel Core i7-7500U (up to 3.5 GHz, 4 MB Cache, 2 Cores) Graphics: Intel HD graphics 620 Operating System: Windows 10 Professional Type of Hard Disk Drive: SSD Hard Disk Drive Size: 512 GB Type of RAM: DDR4 RAM Size: 16 GB, expandable to 32 GB Wireless: Intel 8265 AC + BT2 × 2 Blue tooth: version 4.1 Display Size: 14 inch FHD, antiglare Display type: non touch Camera: 720 p Ports: 3 × USB 3.0, 1 × RJ45 Gigabit LAN, 1 × media card reader, 1 × micro SIM VGAport and HDMI port should be available Thunderbolt port: 1 Battery (Li-ion/Li-polymer): Built in Battery backup ≥ 6 hrs Weight &lt; 2kg Warranty: 3 years onsite Carry case should be included</p>		1				

<p><b>4. Multifunction Color Laserjet Printer (Print, Scan, Copy, Fax)</b></p> <ol style="list-style-type: none"> <li>1. Type: Multi-function Colour Laserjet with print, scan, copy and fax</li> <li>2. Print, Scan, Copy &amp; Fax capability : Required</li> <li>3. Print Speed (A4)- Mono: 27 ppm</li> <li>4. Print Speed (A4)- Colour: 20 ppm</li> <li>5. Input Paper Tray Capacity: 250 sheets or more</li> <li>6. Features: Able to save to USB flash drive &amp; scan to e-mail</li> <li>7. Memory: 256 MB</li> <li>8. Automatic dual side/Duplex printing: Yes</li> <li>9. Display features: Touch screen</li> <li>10. Connectivity: Ethernet, Wi-Fi, USB</li> <li>11. Printing Resolution: 600 x 600 dpi or more</li> <li>12. Operating system support: Mac OS X and Windows</li> <li>13. Warranty: 1 year</li> </ol>		2				
<p><b>5. a. Desktop</b></p> <ol style="list-style-type: none"> <li>i. Form Factor: All in One</li> <li>ii. Processor: Intel i7 6700, 3.4 Ghz quad-core, 8MB L3 cache or better</li> <li>iii. Ram: 16GB, DDR4, 2400MHz.</li> <li>iv. Hard Disk: 2TB</li> <li>v. Network: 1 Gbps Ethernet + wireless + Bluetooth - all in built.</li> <li>vi. Ports: A min. of 6 USB 3.0, 1HDMI-1.4/DP-1.2, 1 RJ-45, 1 audio out, 1 headphone-mike.</li> <li>vii. Display: 23-24 inch, 1920x1080 pixel, anti-glare(Non Touch), LED</li> <li>viii. Input: Wireless keyboard &amp; wireless optical mouse, in built 2MP HD camera with mike or better</li> <li>ix. Audio Device: in built stereo speakers</li> <li>x. OS: MS Windows 10 Pro (64 bit)</li> <li>xi. warranty: 3 years</li> </ol> <p><b>b. Multifunction Color Printer</b>  Laser jet Color Printer  Functions: Print, copy, scan and email  Cartridge Technology: Separate Drum &amp; Toner  Print Speed (A4) - Mono: 24 PPM</p>		3				
		1				

	Print Speed (A4) - Color : 24 PPM Network Capability: Yes Wireless: Yes Simplex: Yes Duplex: Yes Resolution: 2400x600 dpi Paper Size: A4 Paper Tray Capacity: 250 sheets Number of Paper Trays: 1 Memory: 512MB Print Language: UFR - II Warranty: 1 year(s)							
6.	<b>a. 64 GB RAM of DDR3</b> <b>b. 64 GB RAM of DDR4</b> <b>C. 4 TB Hard disk</b>  <b>Details of Existing Workstations for which above items are required are as follows:</b> <ul style="list-style-type: none"> <li>One unit for HP 620 Workstation. (RAM + Hard Disk)</li> <li>One unit for Lenovo Think Station P500 Series. (RAM + Hard Disk)</li> </ul> <p>Existing RAM            For HP 620 RAM – PC3-14900E, 13-12-D1            For Think Station – 1R x 8 PC4, 2133P – RD0-10</p> <p>➤ Hard Disk Should be compatible for both workstations (HP 620 and Lenovo Think Station P500) (One unit for each workstation)</p>		01 01 02					
							<b>Grand Total</b>	
<b>Total amount inclusive of GST in words:</b> _____								

- **GSTN:** \_\_\_\_\_
- 1. **Validity: 90 days from the due date of tender.**
- 2. **Delivery on or before (Please Specify):** \_\_\_\_\_
- **I/We accept all the terms & conditions of the enquiry and in case of award of purchase order we will supply goods as above.**

**Signature:**  
**Designation:**

**Bidders Name with address & Seal:**

**Phone No.:**

**Email Address:**

**Date:**



**PURCHASE ENQUIRY – GENERAL TERMS AND CONDITIONS**

1. This quotation and any order resulting from this Enquiry shall be governed by Terms and Conditions mentioned in this enquiry.
2. Where counter terms and conditions of business have been offered by this supplier, we shall not be deemed to be governed by these unless our specific written/ acceptance there of has been given.
3. No conditions and terms notice of which has not been given by the Supplier while submitting quotation will be considered by us if put forward in subsequent correspondence.
4. **Quotation:** Quotation should be **submitted only in given price bid format (Annexure I)** in a sealed envelope super scribed with Enquiry Number and Due Date and the same must reach our office on or before the Due Date. Quotations should preferably be typed and without any corrections and over writings.
5. **Specifications:** Materials should be offered strictly conforming to our specification. The deviation in specification if any should be clearly indicated by the supplier in his quotation. The supplier should also indicate make/type No. of the materials offered. Vague terms such as Best Indian, Best Indigenous. Imported Make should not be used.
6. The rate quoted against each should be in units stated in the Enquiry. Where quotations are in terms of units other than those specified, relationship between the two sets of units must be furnished.
7. **Samples:** Samples where asked for shall be submitted, free of all charges and should reach us before the Due Date of the Enquiry. Sample must be carefully packed and labeled clearly with enquiry No. & due date. We shall not be responsible in any way for the loss or damage of samples due to any reasons whatsoever. In the event of the non-acceptance of offer, supplier will have to remove the samples at his own expenses.
8. **Terms of prices:** Quotation should be submitted on F.O.R. Vasco or F.O.R. Destination price including transit Insurance. Preference will be given to such quotations. For quotations Ex-Works, Ex- godown/F.O.R. Dispatching Station, the approximate packing, forwarding & freight should be indicated by the supplier. Quotations from Local Suppliers should be delivered at our stores.
9. **Validity:** The quotation should remain valid for a **minimum period of 90 days from the Due Date of the Enquiry.**
10. **Sales Tax: NCAOR is not entitled to issued Form C or D.** No Sales Tax or any other tax shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their quotation and same is legally leviable.
11. **NCAOR is exempted from payment of Custom duty as per Government notification.**
12. **Duties / Taxes:** Percentage charged should be clearly mentioned in the price bid.

13. **Insurance:** The supplier will be responsible for and should cover the insurance for all transit risks if the terms of prices are F.O.R. Vasco or F.O.R. Destination unless otherwise stated specifically by the supplier in his quotation.
14. **Delivery:** Preference will be given to Ex-Stock offers Suppliers submitting quotation on forward delivery basis must indicate earliest firm delivery date by which the materials will be dispatched by them from the date of receipt of order. Offer such as “Ex-stock Subject to prior Sale” or “Delivery at the earliest” may not be entertained.
15. **Inspection:** Material on its arrival at our site will be inspected by our Inspection Department and their decision in the matter will be considered final and binding on the Supplier.
16. **Payment:** Payment for accepted quantity will be made within 30 days after receipt & acceptance of ordered material against submission of original invoice. Discount, Rebate, if any, for early Payment should be clearly stated.
17. Director NCAOR reserves the right to reject any or all the offers received or to accept any offer wholly or in a part of order of a lesser quantity without assigning any reason. The tenders shall be bounded to execute such an order.
18. In case the supplier does not deliver the goods according to the delivery schedule, he will be liable to pay 0.5% of the value of the goods not delivered according to schedule, as liquidated damages for delay of week or party thereof subject to maximum 5% of the value of goods not delivered, without prejudice to the right of NCAOR
19. In case an order placed by the NCAOR based on the quotation submitted by the supplier is not executed by him, the NCAOR may buy the ordered goods from elsewhere and recover, the additional amount if may have to spend in procuring the stores plus 10% to cover the incidental expenses.
20. All disputes arising in connection with executing the purchase order will be subject to the Jurisdiction of the Courts in Goa only.
21. NCAOR will not responsible for any postal delays.
22. The bid will be opened at NCAOR, Goa on 25-04-2018 in presence of tenderer or his representative if any.

**Sd/-**  
**Joint Manager (Procurement & Stores)**  
**For and on behalf of Director, NCAOR**